



2023 Nomination Form

Staff Member of the Year

Teacher of the Year

Please submit form by: April 3rd, 2023

Teacher/Staff Member (Nominee) Name _____

Subject/Grade/Job Duty _____

(examples: 3rd Grade, Social Studies, Media, Secretary, Custodian etc.)

**Name of School(s) or Building(s)
Where Nominee is Employed** _____

Name of Person Submitting Nomination _____

Address _____

City _____ **State** _____ **Zip Code** _____

Phone Number _____

E-mail Address _____

Please check box if you wish to remain anonymous:

Relationship to Nominee:

Former Student

Current Student

Fellow Teacher/Employee

Parent of a Student

Community Member

Please email nomination form to Molly Phelps at mphelps@valpo.k12.in.us

Forms can also be dropped off at the VCS Administration Building or mailed to:

Valpo Schools Foundation
3801 N. Campbell St. Valparaiso, IN 46385



Purpose of the Award:

- * To recognize and celebrate an outstanding teacher/support staff member for their contributions to the success of students and the learning community
- * To focus public attention on the importance of education and exemplary support professionals

Nomination Process:

- * All nominees must be teachers or support staff personnel who have worked for Valparaiso Community Schools for a minimum of two years. This includes PCES Employees.
- * Any staff member, student, parent or community member can nominate a Teacher or Support Staff Member of the Year.

Selection Process:

- * The Valpo Schools Foundation board and a subcommittee of their designation will select the award recipient.

Please attach a statement of support based on at least two (2) of the criteria listed below:



Creates and contributes to a supportive, positive school environment.



Goes above and beyond the call of duty including participation on committees, club sponsorships, coaching positions, etc.



Demonstrates leadership qualities.



Develops positive/inspiring relationships with students, fellow teachers and staff, and families.



Is an exceptionally dedicated, knowledgeable and skilled member of the Valparaiso Community Schools.



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Supporting Excellence in Education